SHREE PACETRONIX LIMITED

FAMILIARISATION PROGRAMME FOR INDEPENDENT DIRECTORS

[Disclosures as per SEBI (Listing Obligation and Disclosure Requirements) Regulations, 2015]

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1) PREAMBLE:

In accordance with the Regulation 25 of the SEBI (Listing Obligation and Disclosure Requirements) Regulations, 2015, the Company has put in place a system to familiarize the independent directors with various aspects of the Company, which *inter alia,* includes:

a) Brief history of the Company
b) Business Model & Business Strategy;
c) Key areas of business and performance of the Company;
d) Roles, rights, responsibilities of independent directors;
e) Any other relevant information required by independent directors to discharge their functions.

2) PURPOSE AND OBJECTIVE:

The objective of a familiarization programme is to ensure that the independent directors are updated on the business environment and overall operations of the Company. This enables the independent directors to make better informed decision in the interest of the Company and its stakeholders.

3) FAMILIARIZATION PROCESS:

I. The Company shall through its Executive Directors / Senior Managerial Personnel conduct programs / presentations periodically to familiarize the Independent Directors with the strategy, operations and functions of the Company and the programmes shall include the following:

a) Nature of the industry in which the Company operates;
b) Business model of the Company;
c) Roles, rights, responsibilities of independent directors; and
d) Any other relevant information.

II. Such programs / presentations, provided by the MD, CFO and other senior personnel, on an on-going basis, will provide an opportunity to the Independent Directors to interact with the senior leadership team of the Company and help them to understand the Company's strategy, business model, operations, service and product offerings, organization structure and such other areas as may arise from time to time;

III. the programs / presentations shall also familiarize the Independent Directors with their roles, rights and responsibilities; It is a constant endeavour of the Company to continually update independent directors and ensure that independent directors are familiar with various aspects of the working of the Company through the following process:

a) Initial/Introductory familiarisation

The Independent Directors are provided with an overview of the requisite criteria of independence, roles, rights, duties and responsibilities of directors, the code of conduct and insider trading regulations, disclosure and business interests, nature of the industry and business model of the Company and policies of the Company and other important regulatory aspects as relevant for directors.

b) Ongoing familiarization

The Independent Directors are apprised at Board Meetings as well as Committee Meetings on the Company operations, market share, governance, internal control processes and other relevant matters. They are also updated on important changes in the regulatory framework and business environment having an impact on the Company. Factory visits are arranged for independent directors from time-to-time for better understanding of the Company's business. Each member of the board, including the independent directors, have been given complete access to any information relating to the Company, whenever they so request. Important stock exchange announcements and press releases for various news related to the Company are also forwarded to the directors from time-to-time.

4) <u>DETAILS OF PROGRAMMES HELD:</u>

The details of the number of Programmes conducted and number of Hours spent by the Independent Directors are as follows:-

S. No.	Meeting Date	Hours Spent	Directors Attendance			
			Sushil Kumar Patni**	**Manali Tongia***	**Somya Chhabra****	**Chandragupt Jain*****
1.	13th February 2020	1	Yes	NA	NA	NA
2.	30th July 2020	0.5	Yes	NA	NA	NA
3.	25th August 2020	0.5	Yes	NA	NA	NA
4.	10th November 2020	0.5	Yes	NA	NA	NA
5.	13th February 2021	1	Yes	NA	NA	NA
6.	30th June 2021	1	Yes	NA	NA	NA
7.	13th August 2021	0.5	Yes	NA	NA	NA
8.	12th November 2021	1	Yes	NA	NA	NA
9.	14th February 2022	1	Yes	NA	NA	NA
10.	30th May 2022	0.5	Yes	Yes	Yes	NA
11.	13th August 2022	0.5	Yes	Yes	Yes	NA
12.	14th November 2022	0.5	Yes	Yes	Yes	NA
13.	13th February 2023	0.5	Yes	Yes	Yes	NA
14.	25th May 2023	1	Yes	Yes	Yes	NA
15.	07th August 2023	1	Yes	Yes	Yes	Yes
16.	13th November 2023	0.5	Yes	Yes	Yes	Yes
17.	13th February 2024	1	Yes	Yes	Yes	Yes
18.	30th July 2024	1	NA	Yes	Yes	Yes
19.	25th August 2024	0.5	NA	Yes	Yes	Yes
20.	10th November 2024	1	NA	Yes	Yes	Yes
21.	13th February 2025	0.5	NA	Yes	Yes	Yes
22.	30th June 2025	1	NA	Yes	Yes	Yes
23.	13th August 2025	1	NA	Yes	Yes	Yes
24.	12th November 2025	0.5	NA	Yes	Yes	Yes
25.	12th February 2026	1	NA	Yes	Yes	Yes
26.	28th June 2026	0.5	NA	Yes	Yes	Yes
27.	10th August 2026	1	NA	Yes	Yes	Yes

In the above table the following signs denote the following:

*Appointed on the Board of the Company w.e.f. 24th March, 2022.
**Appointed on the Board of the Company w.e.f. 06th May, 2022.
***Appointed on the Board of the Company w.e.f. 01st August, 2023.
**** Retired from the Board of the Company w.e..f 31st March, 2024.

NA– Not applicable being not a director at the time of meeting / Not applicable being not a member of the Committee at the time of meeting.

5) DISCLOSURE:

The details of such familiarization programmes shall be disclosed on the Company's website and a web link thereto shall be given in the Annual Report.

6) REVIEW OF THE POLICY:

The programme shall be periodically reviewed and brought in conformity with statutory and regulatory requirements, if any.